



**SIPPS Parents & Citizens Association**

**AGM MINUTES**

**Wed 18 November 2020 on school premises**

**Attendance:** Caroline English, Emmy Druce, Lorna Raine, Nicole Melidonis, Felicity Harris, Stewart Duncan, Claire Anglim, Jordan Spiegel, Narelle Mills, Louise Zampa, Farah Demehri, Greg Raine, Mercy Mutema, Stephanie Potts, Sarah Weller, Claire Bennett.

**Apologies:** Tracy Lee Reaper, David Malicki

**Not Present:**

AGENDA ITEM	RESPONSIBILITY BY WHOM / WHEN
<p><b>Acceptance of previous Minutes</b> Accepted by Stewart Duncan</p>	
<p><b>Principals Report – attached</b></p> <ul style="list-style-type: none"> <li>• <b>Sail Shade</b> – making a difference already</li> <li>• <b>OOSH Tender</b> – will be announced once DoE sign off.</li> <li>• <b>Parent surveys</b> tell them from me, did not get enough responses to provide results, SIPPS personalized survey had 32% response rate. See report for Highlights.</li> <li>• <b>School plan</b> – strategic directions under consideration but not confirmed include student growth and attainment, Quality teaching, connections and wellbeing.</li> <li>• <b>Kindergarten orientation</b> – 24 kindy enrolments, enrolment day was positive, google drive worked well to provide parents with information.</li> <li>• <b>P&amp;C canteen</b> – cleaned and ready to use by different users, sign off and expectation sheets are now live.</li> <li>• <b>Year 6 end of year</b> – invites fantastic, lots of teachers attending. Steph confirmed later in the meeting that this is on track.</li> <li>• <b>Staff development days</b> – 2 at the beginning of school year, 5 in total throughout year. Class numbers and formations will be considered after Feb 2<sup>nd</sup>.</li> <li>• <b>New DoE policies</b> – a new range of policies and strategies will be introduced for 2021. More information to follow.</li> <li>• <b>Classes in 2021</b> – no out of area enrolments as classes as full. Staff will be working on 2021 classes shortly. 7 classes will be maintained.</li> </ul>	<p>ALL parents to read</p>



<ul style="list-style-type: none"> <li>• One message to highlight – play the games with your children eg among us</li> <li>• Repeat next year</li> <li>• P&amp;C to buy some copies of Leonies book to loan</li> <li>• Can add book to QKR with \$5 donation to getting Cyber lady to talk to children</li> </ul> <p><b>Chair’s review of 2020</b></p> <ul style="list-style-type: none"> <li>• Thank you to all who came to meetings, special mention to Caroline and Mercy and Sony, and Adriene for support and optimism, P&amp;C team and parent volunteers.</li> <li>• P&amp;C achievements include REP shirts, sail shades, class readers, library books, teachers supplies, sports equipment.</li> <li>• Noted projects - Pavers , you Tracy Lee, looking forward to 2021 installation, Camp out in March 2020, David Malackis environmental drive, Band support from Steph, stationary packs, snack packs and ice blocks at carnivals, Mother’s day , world teachers day, Disco, cyber safety webinar.</li> </ul> <p><b>Thank you Emmy</b></p> <ul style="list-style-type: none"> <li>• Thank you to Emmy who has been the P&amp;C chair for 2 years. for Her incredibly hard work and efficiency has driven the P&amp;C events and school community over the last 2 years. Her behind the scenes work has been incredible and she will be missed terribly by the P&amp;C team, the school and by Caroline!</li> </ul> <p><b>Election of 2021 committee</b></p> <ul style="list-style-type: none"> <li>• President - NONE</li> <li>• Vice president – STEWART DUNCAN &amp; NICOLE MELIDONIS</li> <li>• Treasurer – LORNA RAINE</li> <li>• Marketing / communications – FELICITY HARRIS</li> <li>• Uniform shop – MERCY MUTEMA</li> <li>• Tennis courts – STEWART DUNCAN</li> <li>• Environment – DAVID MALICKI</li> <li>• Voluntary contributions – LORNA RAINE/ FELICITY HARRIS</li> <li>• Grants – CLAIRE BENNETT / SARAH WELLER</li> <li>• Canteen CLAIRE ANGLIM / CLAIRE BENNETT / LOUISE ZAMPA</li> <li>• Band parent – STEPHANIE POTTS</li> <li>• Class parent coordinators – GREG RAINE / NICOLE MELIDONIS / TRACEY LEE REAPER / LOUISE ZAMPA</li> </ul>	<p>Stewart / Lorna</p>
<p><b><u>Ongoing business</u></b></p>	<p>ALL</p>
<p><b><u>Year 6 farewell update.</u></b></p> <ul style="list-style-type: none"> <li>• Mentioned above all on track!</li> <li>• Teachers attending is very positive</li> </ul>	<p>Emmy</p>

<p><b><u>Brick pavers</u></b></p> <ul style="list-style-type: none"> <li>• On track for installation, location agreed but delivery date TBC</li> </ul> <p><b><u>Importance of class parents</u></b></p> <ul style="list-style-type: none"> <li>• Role of class parents needs to be clarified and better utilized especially to encourage parents of younger age groups to join P&amp;C</li> <li>• P&amp;C / class parents should be represented at kindy orientation &amp; meet the teacher events</li> <li>• Calendar of events with class / stage ownership and class parent leading</li> </ul> <p><b><u>Presenation day</u></b></p> <ul style="list-style-type: none"> <li>• P&amp;C rep to deliver presentation on Dec 9<sup>th</sup> at 12.30pm</li> </ul> <p><b><u>2021 priorities</u></b></p> <ul style="list-style-type: none"> <li>• Kindy welcome tea at school (Caroline to confirm if this can happen)</li> <li>• Campout</li> <li>• Kindy intro at the park Sunday before school</li> <li>• Family fun day</li> <li>• Stationary packs</li> </ul> <p><b>Next meeting</b></p> <ul style="list-style-type: none"> <li>• <b>Wednesday February 17<sup>th</sup> 7.15pm, agenda due on Feb 10<sup>th</sup></b></li> <li>• <b>2021 AGM November 17th 2021</b></li> </ul>	<p>New Class parent coordinators</p> <p>Emmy or VP's TBC</p> <p>Claire (to find volunteers)</p> <p>Stewart / Felicity</p> <p>Felicity</p> <p>TBC</p> <p>Stewart</p> <p>Claire Anglim to send agenda</p>