



**SIPPS Parents & Citizens Association**

**MINUTES**

**Wed 9 June 2021 School Library**

**Attendance:** Caroline English, Stewart Duncan, Emmy Druce, , Felicity Harris, Tracy Lee Reaper, Claire Bennett, Mani Raman, Claire Anglim,

**Apologies:** Leanne Hayllar, Nicole Melidonis, Lorna Raine, Mercy Mutema, Stephanie Potts, Ruby Adams

AGENDA ITEM	RESPONSIBILITY BY WHOM / WHEN
<p><b>Acceptance of previous Minutes</b> Read by Stewart / Accepted by Felicity Harris</p>	
<p><b>Principals Report – attached and included:</b></p> <ul style="list-style-type: none"> <li>• School improvement plan</li> <li>• Kindy information evening</li> <li>• Voluntary contributions update</li> <li>• Works to be undertaken at the school in 2021</li> <li>• Special canteen day</li> <li>• New Asst principle</li> <li>• Uniform shop volunteer</li> <li>• Flag pole and pavers location (in front of school, garden bed by tree stump)</li> </ul> <p><b>Presidents report –</b></p> <p><b>Treasurers report –</b></p> <ul style="list-style-type: none"> <li>• report provided by Lorna inc balance, positive uniform shop &amp; canteen numbers, bank a/c transfer likely to be Westpac</li> <li>• Rhonda to invoice \$30k bathroom refurb money</li> </ul> <p><b>Uniform Shop</b></p> <ul style="list-style-type: none"> <li>• QKR – currently asking for contact numbers so we can get hold of people if problem with orders.</li> <li>• Agreed photos of uniforms needed in QKR and items specified male or female – Lorna to action</li> <li>• Working with children checks needed for uniform shop volunteers</li> </ul>	<p>Rhonda</p> <p>Mercy</p> <p>Lorna</p>

<ul style="list-style-type: none"> <li>• Can we order smaller sizes in the same way we have some larger sizes Mercy?</li> <li>• Can uniform shop open on kindy orientations on 3 &amp; 10<sup>th</sup> November?</li> <li>• Very happy for Sangeetha Raman to come on board</li> </ul>	Mercy
<p><b>Canteen</b></p> <ul style="list-style-type: none"> <li>• Claire is writing a 'how the canteen runs' manual.</li> <li>• Please deliver lunch orders to K-2 classes while bathroom works are happening.</li> </ul>	Claire B
<p><b>Voluntary Contribution</b></p> <ul style="list-style-type: none"> <li>• This has worked well based on current numbers of \$3500 received v \$8900 invoiced</li> <li>• Thank you to Rhonda for set up.</li> </ul>	Rhonda
<p><b>Special lunch</b></p> <ul style="list-style-type: none"> <li>• Wednesday June 16<sup>th</sup></li> <li>• No need for new BBQ just yet</li> <li>• All good to go</li> </ul>	Lorna
<p><b>Bandemonium</b></p> <ul style="list-style-type: none"> <li>• 10 music stands purchased at \$100 each (previously noted as 8)</li> <li>• Parent Survey feedback shared in meeting; next step is a letter to Bandemonium to share feedback</li> <li>• Aim for improvements in band offering next term</li> <li>• Band will continue to be run as a community agreement</li> </ul>	Steph Emmy TBC TBC Felicity and Stewart
<p><b>Pavers &amp; flag pole</b></p> <ul style="list-style-type: none"> <li>• One quote for installment received</li> <li>• Postion of pole and pavers will be on front path by office, in garden bed by tree stump</li> <li>• Nb oliged to raise flag daily</li> </ul>	Sony  Tracy-Lee
<p><b>Cyber Lady</b></p> <ul style="list-style-type: none"> <li>• Emmy to liaise with Caroline on topic and times</li> <li>• Stage 3 had police talk but refresher needed in term 3 which is cyber lady</li> <li>• Stage 2 next for police talk (police youth officer)</li> </ul>	Steph  Felicity
<p><b>Year 6 Farewell</b></p> <ul style="list-style-type: none"> <li>• Committee of 7 to meet w/c 14<sup>th</sup> June</li> <li>• Event date MOnday 6<sup>th</sup> December</li> </ul>	Caroline
<p><b>Disco</b></p> <ul style="list-style-type: none"> <li>• Friday 13<sup>th</sup> August</li> <li>• Claire A to organize volunteers</li> <li>• Lorna add \$10 ticket to QKR</li> <li>• Kyrs -3 4.30-6pm</li> </ul>	Emmy

<ul style="list-style-type: none"> <li>• Yrs 4-6 6.30-8pm</li> <li>• Risk assessment amended from 2020</li> <li>• Invites</li> </ul> <p><b>Election Day</b></p> <ul style="list-style-type: none"> <li>• Saturday 4<sup>th</sup> September</li> <li>• Will include cake stall, BBQ and book stand</li> <li>• Stewart and Claire A to organise</li> <li>• Times TBC</li> </ul> <p><b>Father's day</b></p> <ul style="list-style-type: none"> <li>• Friday 3<sup>rd</sup> September</li> <li>• Early morning breakfast and art display</li> <li>• 7.30-8.30am (avoid PSSA)</li> <li>• Croissants &amp; coffee</li> <li>• Tracy lee to organise</li> </ul> <p><b>SIPPS spectacular</b></p> <ul style="list-style-type: none"> <li>• 14<sup>th</sup> September</li> <li>• \$5 entrance</li> </ul> <p><b>Camp out</b></p> <ul style="list-style-type: none"> <li>• 16<sup>th</sup> October (date to be confirmed please)</li> <li>• No rain please</li> </ul> <p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Thank you teaching team for brilliant yr5/6 bush camp</li> <li>• Volunteers needed for uniform shop</li> <li>• Well done tennis team</li> <li>• Great feedback on mother's day gifts – thank you Sony</li> </ul> <p><b>Next meetings will all be at 7.15pm in School library</b></p> <ul style="list-style-type: none"> <li>• <b>Wednesday 21<sup>st</sup> July</b></li> <li>• <b>Wednesday 25<sup>th</sup> August</b></li> <li>• <b>Wednesday 13<sup>th</sup> October</b></li> <li>• <b>AGM Wednesday 17<sup>th</sup> November</b></li> <li>• <b>2021 AGM November 17th 2021</b></li> </ul>	<p>Emmy and Felicity</p> <p>Tracy-Lee</p> <p>Claire A Lorna</p> <p>Claire A Felicity</p> <p>Stewart Claire A</p> <p>Stewart Claire A</p> <p>Tracy Lee</p>