



SIPPS Parents & Citizens Association

MEETING MINUTES

Wed 10th August 2022

Attendance: Caroline English, Stewart Duncan, Felicity, Karen Deane, Claire Bennett, Emmy Druce, René Price, Donovan Price, Claire Stein, Claire, Allen Liu, Kirsten Hopkins, Allison Wright, Mani Raman, Lorna Raine

Apologies: Tracy-Lee, Tanya O'Brien, Jess Powell, Nicole

AGENDA ITEM	RESPONSIBILITY BY WHOM / WHEN
<p>Acceptance of previous Minutes Accepted by Caroline English</p>	Stewart
<p>Principal's report Principal's report (Caroline) – attached</p> <p>President's report President's report (Stewart) - attached</p> <p>Treasurer's Report Voluntary contributions, Canteen \$500p/w, uniform shop Bank Balance is \$80K + what is in Westpac</p> <p>Uniform shop report Uniform shop to open every 4 weeks for secondhand sales as it has not been busy opening every fortnight.</p> <p>Sample for boys embroidered green shirt expected to arrive soon. Has taken months! Once this arrives, we will have to decide whether to proceed with embroidered boy's shirts (which will make ordering the girls embroidered blouses easier).</p> <p>Still looking into house colour sports shirt options. We may need to survey parents to see if this is something they are interested in before proceeding. The uniform shop does not have space to store extra stock if the uptake is not great. Will also probably have to be a pre-order item so that we get the correct number of collies/sizes required.</p>	<p>Caroline</p> <p>Stewart</p> <p>Lorna</p> <p>Tanya</p>

Canteen

Going fine. Lots of volunteer spots filled up. Only 4 spots not filled for the rest of the year. Credit Card needs to be acquired for Clare. Price increase was discussed, but Clare felt that it should only be done in the next school year. Next time at academic week, no need for gold coin donations, should just do it for free. Grant people want photos of new equipment. Stewart will order the credit card.

Clare

Band

Nothing to report. Kate has some lovely solos planned. Real success this year. SIPPS Spectacular 20/9, \$5 to be put onto Quicker, and tap machine to be available at the gates

Emmy

Class parents

All going very well. Feedback has been great.

Karen

Budgets

Ensuring P&C has appropriate budget to support the school. Great to see that the bank balance is healthy again. Caroline to put a list together of financial support needed.

Stewart, Caroline, Lorna

New Gazebo for school

Finalised and ordered 2

Stewart

Year 6 formal and funding

Stewart has Jyoti, Sarah Weller, Claire Hall, Melinda Gardner and Stewart volunteering to help. Keen to go back to the bowling club. Wants to be clear on budget before meeting with them. 12th of December. Approved a budget of \$3000. Stewart to book venue.

Stewart

Camp out

Get communication out now to get it parent's diaries. Do an activity on the oval a bit more fun. Would like to put a slide on the oval. Can we get a truck on the oval. As long as the truck is not moving when parents and kids are around. Price to be kept at \$20 but to be finalized.

Stewart

Term 3 book fair

Wednesday, 24/8 - day before- set up from 9.10am for 1-2 hrs
Thursday, 25/8 (day of the Book Parade) - sales: session 1 from 8.30-9.30am, session 2 from 2-3.30pm (excluding parade time).

Caroline

School Disco is on the 26th

All confirmed and ready to go. Still have some gaps for volunteers.

72 tickets sold so far (36 for each time slot)

Tickets by class :

K - 9

Yr 1 - 13

2 - 14

3 - 8

4 - 9

5 - 10

6 - 9

Roster- almost full which is great.

One time slot for 6.15-8.15pm still needing 2 volunteers.

Father's Day

FATHERS DAY STALL:

Wrapped, sorted and ready to go.

81 gifts purchased so far.

Jess, Emmy & Rene will work the stall 9am - 10.30am

FATHERS DAY BREAKFAST:

46 adult breakfast tickets sold so far.

Jess, Karen, Claire, Tracey Lea & 1 more needed.

Similar to Mothers day- Lucky door prize, photo area, raffle, breakfast burgers.

****incident report for both disco & breakfast will be sent to Caroline next week****

Great number of tickets sold for all events so far.

If class parents can continue to spruik (especially disco) as it's the first of the three events when possible.

Grandparent Event

Park for next meeting

Tennis court

Stewart has enquired but not heard back.

IGA advertising

Has it gone live? Stewart to follow up.

P&C Federation Award Nomination

Agreed to nominated President Stewart Duncan for all his hard work and many achievements.

Next meeting

7 September 2022

Jess

Jess

Stewart

Stewart

Felicity

Upcoming P&C Event Planning

Date	Event Scheduled	Person Responsible
Fri 26 Aug, 4:30 and 6:30pm	School Disco	tbc
Wed 31 Aug, school time	Father's Day Stall	Jess
Fri 2 Sep, 7:30-8:30am	Father's Day Breakfast	Jess
20 September	SIPPS Spectacular	Caroline
22-23 Oct or 29-30 Oct	Camp Out	Stewart and Felicity
16 Nov	Annual AGM at bowling club	Stewart

2022 Meeting Dates

Date	Meeting	Location
16 February 2022	P&C Monthly Meeting	St Ives Bowling Club
16 March 2022	P&C Monthly Meeting	School Library
18 May 2022	P&C Monthly Meeting	School Library
15 June 2022	P&C Monthly Meeting	School Library
10 August 2022	P&C Monthly Meeting	School Library
7 September 2022	P&C Monthly Meeting	School Library
19 October 2022	P&C Monthly Meeting	School Library
16 November 2022	Annual General Meeting	School Library
December	P&C Dinner, date tbc	Offsite

P&C Roles for 2022

Date	2022
President / Grants Officer	Stewart
Vice President #1	Nicole
Vice President #2	Felicity
Treasurer	Lorna
Secretary	René
Marketing / Communications Coordinator	Felicity
Canteen Coordinator	Clare
Uniform Shop Coordinator	Tanya O'Brien
Class Parent Coordinator	Karen
Band Coordinator	Emmy Druce
Tennis Court Coordinator	David Xaio
Fundraising Coordinator	Jess Powell
Environment Coordinator	Vacant