



SIPPS Parents & Citizens Association

MEETING MINUTES

Wed 15th June 2022

Attendance: Caroline English, Stewart Duncan, Leanne Haler, Nicole Pruden, Karen Deane, Claire Bennett, Emmy Druce, Jess Powell, René Price, Donovan Price, Claire Stein, Taroon and Jody Mahajan

Apologies: Felicity Harris, Lorna Raine, Tracy-Lee, Alison Wright, Tanya O'Brien

AGENDA ITEM	RESPONSIBILITY BY WHOM / WHEN
<p>Acceptance of previous Minutes Accepted by Jess Powell</p>	Stewart
<p>Principal's report Principal's report (Caroline) – attached</p> <p>President's report President's report (Stewart) - attached</p> <p>Uniform shop report. Tanya is doing an amazing job. The uniform shop was running out of space. Secondhand sales have made space. Uniform shop needs extra shelves. Sheds for secondhand shop and P&C. - The school is working through locations and logistics to install.</p> <p>House colours</p> <p>Next meeting Tanya to have colour t-shirts for sports. Leanne to put on Google classroom which house colours the kids are in. Stewart to speak to Tanya. These could be worn to three events, swimming, cross country, and athletics.</p> <p>Next meeting: 1. 2nd hand uniform portal? 2. Storage sheds for the Uniform Shop / P&C.</p>	<p>Caroline</p> <p>Stewart</p> <p>Tanya/Stewart</p>

<p>Canteen</p> <p>Not much to report. Have volunteers for the term. Bubbling along. An inspection took place. There was untreated timber in the canteen needing to be sealed. There was something in the ceiling, sent that in, particles were from vermiculite. We need a light fitting. Job has been raised through the department.</p>	<p>Emmy</p>
<p>Band</p> <p>They were so excited, they just shone. Been invited to perform at Wahroonga food and wine fair. Hopefully that will get some traction. More notice will be given for staff intensive. Suggestion was made to get them together and do a professional recording and a little video to make them feel special. Perhaps a Tuesday as they all have band.</p>	<p>Emmy</p>
<p>Class parents</p> <p>There have been a few dinners. Trying to consolidate the text messages on a Sunday night. Kindi group getting a bit more interactive now. Have had a kindi evening. Going to have another. If we could grab a second parent for the kindi group that would be good. Request was made for spelling sheets to be put onto google classroom. To discuss with Alison Wright.</p>	<p>Karen</p>
<p>Budgets</p> <p>As P&C we do need to think of budget. There are certain things we would like to support Caroline with, if the numbers drop. Starting to think of 2023, some of the things we need to start thinking of supporting for next year. What are the important things we need to support next year? Perhaps have it budgeted. Stewart is concerned that 2023 we might need more budget. Every year we stress about the numbers and usually it turns out that we have enough children</p> <p>Canteen menu and Uniform price list have been removed from the newsletter.</p>	<p>Stewart</p>
<p>New Gazebo for school</p> <p>Stewart suggested we have a school gazebo. Supplies some protection and shade. We would need 2. If P&C could purchase one, the school would purchase the other. With a back wall on each. Motion supported by Karen and Emma.</p>	<p>Stewart Duncan</p>
<p>SIPPS Spectacular 20th September</p> <p>Ticketed \$5 paid on QKR, alternatively paid via tap machine at gate.</p>	<p>Caroline</p>

Special Lunches for term 3 & 4

Reinstating the special lunches for term 3 & 4. May be scope for special lunches on days already taking place or about 2/3rds of way through terms. We agreed to add a date to the calendar to each term. 18th of August for term 3. Don's sausages are better than bunnies.

Emmy

Term 3 book fair

Just got an email from Virginia. Delivery of the books come to the library. Couple of parents needed to assist with set up. On the 25th of August, Thursday the kids buy the books for the library. There is also the option to buy and keep.

Emmy

School Disco is on the 26th.

Need 6 volunteers for the younger group and 8 for the older kids. Up to \$10 per snack pack. Jess will price it. Need blokes/dads roaming as security.

Jess

Father's Day stall.

Wednesday 31 Aug – Father's day stall. Friday 2 Sep - Father's day BBQ

Jess

Grandparent Event

Put on next meeting's agenda

Tennis court

Stewart will get in touch with the people who insured us for the BBQ to see how much they will charge us for insurance

Stewart

Calendar

Updated today

Rhonda

P&C and 3rd Party Reps

Caroline received an enquiry with regards to who takes out insurance for third party activities on school premises. Community users sign a contract with the third-party users. The third party must add/take out insurance and public liability as part of the contract with the school. So, when you use those 3rd parties, you are entering into contract with the 3rd party.

Next meeting

Wed 10 August 2022, School Library

Upcoming P&C Event Planning

Date	Event Scheduled	Person Responsible
Sat 21 May, from 8am	Election	Jess and Stewart
Fri 26 Aug, 4:30 and 6:30pm	School Disco	tbc
Wed 31 Aug, school time	Father's Day Stall – for kids	Jess + ?
Fri 2 Sep, 7:30-8:30am	Father's Day Breakfast – with Dads	Jess + ?
22-23 Oct or 29-30 Oct	Camp Out	Stewart and Felicity
20 September	SIPPS Spectacular	

2022 Meeting Dates

Date	Meeting	Location
16 February 2022	P&C Monthly Meeting	St Ives Bowling Club
16 March 2022	P&C Monthly Meeting	School Library
18 May 2022	P&C Monthly Meeting	School Library
15 June 2022	P&C Monthly Meeting	School Library
10 August 2022	P&C Monthly Meeting	School Library
7 September 2022	P&C Monthly Meeting	School Library
19 October 2022	P&C Monthly Meeting	School Library
16 November 2022	Annual General Meeting	School Library
December	P&C Dinner, date tbc	Offsite

P&C Roles for 2022

Date	2022
President / Grants Officer	Stewart
Vice President #1	Nicole
Vice President #2	Felicity
Treasurer	Lorna
Secretary	René
Marketing / Communications Coordinator	Felicity
Canteen Coordinator	Clare
Uniform Shop Coordinator	Tanya O'Brien
Class Parent Coordinator	Karen
Band Coordinator	Emmy Druce
Tennis Court Coordinator	David Xaio
Fundraising Coordinator	Jess Powell
Environment Coordinator	Vacant