



SIPPS Parents & Citizens Association

MINUTES

Wed 17 March 2021 in School library

Attendance: Caroline English, Emmy Druce, Nicole Melidonis, Felicity Harris, Stewart Duncan, Claire Anglim, Kerry, Mo, Rebecca, Sonya Acton, Ruby Adams, Stephanie Potts, Claire Bennett, Mani Raman Tracey Lee Reaper, Jess Powell, Claire Anglim

Apologies: Nicole Melidonis, Lorna Raine, Mercy Mutema, Sony Robson

Not Present:

AGENDA ITEM	RESPONSIBILITY BY WHOM / WHEN
<p>Acceptance of previous Minutes Minutes confirmed as an accurate recording of the last meeting</p>	<p>Felicity & Emmy</p>
<p>Principals Report – please see main email for Caroline’s full document</p> <ul style="list-style-type: none"> • Helping hands tender – completed and confirmed • Parent teacher interviews, time slots are different for different teachers on different days. NB Parents are able to request interviews at any time of the year. • Attendance in school is a legal requirement. See week 6 news letter. • Assistant principal panel. Mrs Jodie Sheehy has resigned and so, panel meets next week to find a new assistant principle. • The DoE Strategic Plan, whole of department plan focuses on Every student, every teacher, every leader and every school improving each year. Extending this mandate into the new four year school plan means that there are some changes in focus as we move forward. Please see Caroline’s full documents for details. • D block toilet up grade. Awaiting dates. • P&C canteen happens every Monday – thank you to Claire Bennett • Mothers day stall is in progress– Thank you Sony Robson 	<p>ALL parents to read</p>

- Naplan trial is next week, purpose of trial is to check the system not the child.
- Tell them from me – now mandated from dept of education
- Check in assessments with students will happen next term.
- DoE is planning for the implementation of a range of new policies and strategies in 2021. See Caroline’s full document for detail.
- High impact professional learning. A better format of learning for teachers.
- Thank you to everyone for welcoming Melita Abrahams & kind words for Caroline

Presidents report

- Flowers were sent from P&C to Mellita Abrahams to say thank you for covering
- President needed urgently. There are no current takers and Stewart has confirmed he cannot take on the role.

Felicity / TracyLee

Caroline

Treasury Report

- No news, preparing accounts.
- \$17 dollars banked from last meeting for voting rights.

Uniform shop –

- All going well in the uniform shop but Mercy needs more regular volunteers to support. Felicity Please add a note into newsletter. TracyLee –message class parents
- Take & Add a picture of teams in new sport shirts into newsletter,
- Mercy is reordering shirts & specific sizes.

Caroline

Felicity

Canteen –

- volunteers signed up for the rest of the term.
- Children want to buy over the counter, volunteer and covid considerations, will keep on Agenda. Two volunteers plus Claire needed for Recess. TBC, still only 1 day and just lunch next term.
- Number of orders - Week 1 54 – week 7 now 76.
- Claire B asked if there was a phone in the canteen. Can we get one? Caroline to investigate.
- Canteen bags – order on QKR , please order one! \$5 Add to newsletter
- Can we get another pie warmer? Caroline to ask Rhonda

Caroline

Caroline

Caroline / next

Voluntary contributions –

Discussed including P&C voluntary contrib on school invoice. Term 2 /3 best time to ask. Caroline to investigate

NB

- School voluntary contributions go to school / education related purchases.
- P&C monies go to extras like playground, computers, library books, farewell for year 6's
- 2019 amount suggested was \$200 + \$50 per additional children = \$5000 raised
- 2020 2019 amount suggested was \$100 +50 per additional children= \$3500 raised
- If Caroline is happen, group proposes 2021 \$50 per term per child is added to **invoices for term 2.**
- Thermometer idea – bring it back? Raising money for toilet block! Bring to next meeting.
- It was decided that Bathrooms need to be the focus for marketing Parent contributions, followed by money for premiers reading challenge books felicity. Can Neil create posters as per 2020?
- Where the money went / where it is going?
- Mani suggested \$ options rather than one monetary number on the school invoice – add to next months agenda
- Bank accounts – move to next meeting.

Class parents – Tracey Lee

- Class parents in progress, all classes have a class parent.
- TLR will meet with class parents in term and will give advice on how class meet ups can happen etc
- Feedback from meet the teacher QR codes - Need to have a box to add children's name evening QR code - and drop down box for class name / colour
- Overall Data base for p&c parents has grown as a result of QR code
- Caroline highlighted importance of Kindy parents and year 1 parents needing opportunity to get together as they missed out in 2020.
- If you are not on a class list by now, please check with another

month's agenda

Nicole

Neil / Felicity

Felicity / Tracy Lee

Steph

Next months agenda.

Sony

parent in your class. Please add to newsletter Felicity - possibly add list of class parents too– tracy lee to check permissions with class parents

- Tracey lee has sent info to Rhonda on who class parents are (with one change)

Bandemonium

- Kate (from bandemonium) wants to music stands for \$50 each, groups agrees to start with 5 stands therefore spending- \$250
- Q for kate via steph where are current stands? Where will they be stored? Is 5 definitely enough? Steph to check
- Kate also wants a central store for music sheets – can it be stored in the office? Steph to check with Rhonda

Pavers –

- Great news -they have been delivered and are stored in a container at the back of the school. Rhonda organizing landscaping! School are currently getting quotes. Caroline to update at next meeting

Mothers day

- Jess Powell has kindly donated a number of gifts - thank you Jess
- Remaining gifts have arrived (and invoices sent to Lorna).
- wrapping afternoon on 23 March and volunteers sorted
- Mothers day stall will be on Wednesday 5th May,
- Lorna will open Qkr Imminently and will close on May 3rd
- \$6 per gift.
- A list of students who have purchased a gift will be sent to office so that teachers only send down the children that will need to choose a gift (to avoid disappointed faces).
- We have a 'Happy Mothers Day' gift bag for each order too.

on the day volunteers are sorted

- Thank you Sony

Easter Parade morning tea actions

- This events is for the entire school, parents, grandparents all welcome to attend
- Children make their hats at home kids make their hat at school..
- Date – in school 2.15pm Thursday April 1st-
- afternoon tea served 2.15pm –hot cross buns and scones, tea / coffee Claire Bennett.
- No sausages allowed (joke)
- Lorna can your company donate to this event?
- Jess , Emmy, Rebecca. – volunteering....thank you.
- Brief plan for Easter eggs for children, – Each child brings an egg,

Lorna

Lorna
Claire B
Jess Powell
Emmy
Rebecca

Rhona

volunteers make up easter hampers . tickets issued to all children –

- Can Easter hat parade \$2 contribution be added QKR Emmy to pick up with Lorna

Book fair dates and actions Thursday April 1st

Mrs Almond usually looks for volunteers

Watch this space

Website update

Thank you Felicity

Rhonda – can you add new menu to ‘forms’ on the school website

Who is our president going to be?

Follow up on Cyber lady, inc date & book purchase

Leonie smith presentation on Cyber safety – buy manuals from Leonie to share with parents and book her in with kids, years 3-6. Emmy to ask Leonie what times are best?

Entertainment book –

QR code on digital subscriptions - info is at the office.

School shirts timings

Voted for & ordered -delivery TBC

Farewell committee

Agenda ongoing!! Year 5 parents please.

Agenda for next meeting should include - events for 2021

Next meeting – week 2 28th April & week 8 9th June

Next meeting

- **Wednesday April 28th 7.15pm, agenda due on April 21st**
- **2021 AGM November 17th 2021**

